



## TRANSPORTATION AND ROAD SAFETY POLICY

**BCR SUPPLY COLOMBIA SAS.**, is committed to maintaining high safety standards during the development of material and personnel transportation activities, involving the operational aspect, administrative management, contractual conditions, the vehicles state and the the personnel capabilities both in direct operations and through contractors.

To execute all transportation activities safely and efficiently, the following aspects are considered:

- No employee may drive a company vehicle without authorization and under the influence of alcohol or drugs.
- Continuous improvement is promoted from a road perspective that can benefit the company.
- Obey national and local laws and regulations issued by the Transportation Ministry or traffic regulatory entities.
- Drivers have the responsibility to always drive prudently and guarantee the well-being of the passenger.
- Every employee must verify that the vehicle condition is adequate so that it provides good service, avoiding accidents, setbacks and completing pre-operational checks in a timely manner.
- Every employee must verify that the vehicle has the current documentation required by traffic regulations and company internal regulations.
- Restrict the mobilization of personnel taking into account public order, climatic conditions, the state of the road as well as the emotional or physical state of the driver.
- The maximum speeds allowed will be monitored by GPS (Technology) and are the following.

TYPE OF ROAD	NORMAL CONDITIONS	ADVERSE CONDITIONS *
National Highway	80 km/h	50 km/h
Urban Road	60 km/h	30 km/h
Operation Areas	20 km/h	10 km/h

\* When road conditions are adverse (Rain, Night, Mud, Oil, Fog, Dust, etc.), speed limits must be reduced by at least 30% of normal conditions.

Drivers who are cited for traffic violations while engaged in company business will be personally liable for the violation and are also subject to disciplinary action as contemplated in the employment contract.

**BCR SUPPLY COLOMBIA SAS** has a 4x4 vehicle with plates with license plates that are not older than 5 years, with ABS brakes which help increase vehicle control, reducing slippage and stopping the vehicle at a shorter distance when emergency braking.



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### SEAT BELT

**BCR SUPPLY COLOMBIA SAS** drivers must wear a seat belt while driving and follow the following recommendations, as this can protect the driver from serious harm in the event of an accident:

- Always use the seat belt, in any position in the transport.
- Check that the belt works correctly
- Remain with the seat belt properly adjusted while the vehicle is moving.

### THE SEAT BELT USES US TO:

- Slow down the body
- Prevent the body from being ejected from the vehicle,
- Helps minimize contact with the interior of the vehicle and with other occupants
- Distribute the force of the blow over the body large area.

### PREVENTION OF FATIGUE IN TRANSPORTATION

**BCR SUPPLY COLOMBIA SAS** drivers have the responsibility and commitment to comply with the national legislation provisions. It is allowed to drive 8 hours a day and have 8 hours of rest between days. Additionally, drivers must have at least 15 minutes of rest every three driving hours in accordance with the route planning and during the week they must have at least one day rest.

### DISTRACTED DRIVING

**BCR SUPPLY COLOMBIA SAS** drivers must comply with the legislation provisions regarding the communication use devices while driving, since conversations can distract the driver from the environment where they are driving, it also implies potential risks when the cell phone is held in the hand. and this can lead to many unsafe actions, such as:

- Not being able to maintain an appropriate distance from the vehicle in front.
- Failure to maintain proper position in the vehicles line
- Not noticing or being able to recognize traffic signs
- Paying attention to the conversation delays the ability to respond in reflexes.
- Not hearing clearly, the warning sounds from outside other vehicles.

**CHATING WHILE DRIVING IS STRONGLY PROHIBITED AND DRIVERS ARE RESPONSIBLE FOR REDUCING DISTRACTION WHILE DRIVING.**

A handwritten signature in black ink, appearing to read 'Marielba Contreras'.

Marielba Contreras  
Gerente General